



சுதந்திரத் திருநாள் அமைதிப் பெருவிழா



THE TAMIL NADU Dr. AMBEDKAR LAW UNIVERSITY

(State University Established by Act No. 43 of 1997)

SCHOOL OF EXCELLENCE IN LAW

“Perungudi Campus”, MGR Salai, Perungudi, Chennai- 600 113



PROF. (Dr.) V. BALAJI, M.L., Ph.D.,
DEAN

C.No.1915/SOEL/UG/S1B/2023

17.07.2023

CIRCULAR

Sub: The Tamil Nadu Dr.Ambedkar Law University - School of Excellence in Law, U.G. Programmes - Academic Year 2023-2024 - 5 year (Hons.) Integrated & 3 Year LL.B.(Hons.) Degree Programmes - Constitution of the student body of the internship cell for the academic year 2023-2024 - Intimated - Reg.

It is informed that a **Student Body** is to be constituted for the **Internship Cell** of School of Excellence in Law, for the Academic Year 2023-2024.

The members of the Student Body are to be selected from among the interested students pursuing a law degree at the School of Excellence in Law. The Internship Cell invites interested students to submit an application for membership according to the procedure prescribed in this notification.

About the Internship Cell

The primary aim of the Student Body of the Internship Cell is to facilitate the Internship process of the students. There will mainly be two committees, ie, the core committee and the board of student representatives. The students are required to mention the committee of their preference.

Objectives:

The Objectives of having a student run body for the Internship Cell are as follows:

- Create awareness amongst students about internships and the internship cell.
- Make internship opportunities more accessible to the students.
- Streamline the internship application process.

Vacancies:

The student body is inviting one person per section (in every department and year). Any number of students may apply, of whom, the most eligible in each section will be chosen.

Eligibility:

The “most eligible” student will be chosen based on their prior experience in Internships and in Organisation of Events.

Students may include experiences pertaining to their school, college and individual capacity.

Students who have experience in **Website Development** are also invited.

The selection will be subjective and by a panel of impartial judges.

Students already holding any position or office in any other committees of SOEL are ineligible to apply.

Procedure for Application:

Interested students must submit their application through e-mail:

The E-mail should include the **Name, Department, Year and Section** of the student.

An **Application Letter** substantiating their interest in the position and elucidating the ways in which they could contribute to the body, if appointed.

A **Curriculum Vitae** containing:

The committee of preference for the student (Core committee or Board of Student Representatives):

All the positions that they have held in any organisation they have been a part of.

Format: "Was elected/appointed as the Secretary of the Social Club in Class 10"

A list of all the firms, advocates or organisations they have interned under specifying the period of their internship.

Format: "Interned under Ms. Sudha Murthy for 2 months (From 01.01.2023-28.02.2023)"

A list of all the events organised.

Format: "Was a part of the decoration committee for Farewell in Class 11."

A list of all the relevant skills and experience related to the same.

Format: "Experienced in website creation as I have been maintaining a blog for the past two years." (Hyperlinking any work, creation or art that has been mentioned.)

Mention of any website/blogging related experience.

The LinkedIn profile of the student (if any) may also be mentioned in the CV.

Students are allowed to take other voluntary measures or specify positions or experiences that are not included in the aforementioned criteria.

A PDF compilation of a copy of all the relevant certificates.

The e-mail containing the requisite details shall indicate "**Application for the SB-IC 2023-2024**" as the subject of the e-mail.

The said e-mail must be sent to "**internshipcellsoel@gmail.com**" on or before **20.07.2023 (Thursday) by 18:00 Hours**.

Applications sent to any other e-mail ID or sent after the deadline shall not be considered.


DEAN

To:

1. All the Students of 5 year Integrated (Hons.) & 3 year LL.B. (Hons.) U.G. Degree Programmes of School of Excellence in Law, TNDALU - **through University website**.
2. Directors, U.G. Degree Programmes, SOEL, TNDALU.
3. The Year Faculty of 5 year (Hons.) & 3 year LL.B. (Hons.) U.G. Degree Programmes of School of Excellence in Law, TNDALU.
4. The Notice Board.

Copy to:

1. The P.S. for placing before the Hon'ble Vice-Chancellor for kind perusal and information
2. The Registrar, TNDALU.
3. The Academic Advisor, TNDALU.
4. Administrative Advisor & Campus Director, TNDALU.
5. The Director, Internship, SOEL, TNDALU
6. The Librarian, TNDALU - for uploading in the University website: www.tndalu.ac.in
7. The Deputy Wardens, Hostels (Poompozhil, Perungudi and Chepauk).
8. All the Course Administrative Staffs, SOEL.